

HORACE MANN

MIDDLE SCHOOL

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www.wausauschools.org/horacemann



Dear Parent(s) and Student Athlete:

The summer is passing fast and soon we will be starting the 6-8 grade fall sports season. Please note the following information about items that need to be completed during the summer before you can practice.

1. Starting August 1st, fill out sports forms online in your Infinite Campus parent portal. Computers will be available at the athletics table during registration, if needed.
2. Have your WIAA Physical Card or Alternate Year card filled out. (If you are not sure which card is required, please ask)
3. Fill out and/or sign the Athletic Code, Insurance Waiver, Emergency Card and Concussion Forms in Infinite Campus. (Instructions on back)
4. Pay your user fee in the main office, at the fees table at registration or online in your Infinite Campus parent portal. (\$30.00 for WIAA sports and \$10.00 for Intramural Sports)

Forms should be completed before the first practice. NO ONE will be allowed to practice without an up-to-date physical!

The starting dates for fall sports are:

7 th & 8 th Grade Football	August 15, 2022
7 th & 8 th Grade Boys Soccer	August 22, 2022
7 th & 8 th Grade Girls Volleyball	August 22, 2022
6 th , 7 th & 8 th Grade Girls Swimming	August 22, 2022
6 th , 7 th & 8 th Grade Cross Country (Boys/Girls)	August 22, 2022

6th grade students may also participate in intramural sports. The following are intramural sports and their approximate start date:

Soccer (Boys/Girls)	October 2022
Volleyball (Girls)	September 19, 2022
Swimming (Boys)	December 2022
Basketball (Boys/Girls)	March 2023
Golf (Boys/Girls)	April 2023

Sincerely,

Mark Beversdorf
Athletic Director

Infinite Campus Parent Portal
On-line Sports Registration Steps
on back

The Wausau School District does not discriminate against individuals on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability. Federal law prohibits discrimination in education and employment on the basis of age, race, color, national origin, sex, religion, or disability.

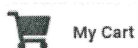
Infinite Campus Parent Portal

On-Line Sports Registration Steps

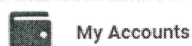
1. Go to the Wausau School District website www.wausauschools.org
2. Go to and open the “**Families**” tab (located top right toolbar)
3. Click the “**Parent Portal - Infinite Campus**” tab on the left hand side
4. If you **DO NOT** have a Parent Portal login, please contact: School Secretary
5. If you **DO** have a Parent Portal login, follow the steps outlined below
 - Go to “**SCHOOL STORE**” on the left hand side menu (top left corner)
 - Go to “**EAGLE ATHLETICS**”
 - Go to “**SCHOOL YEAR FORMS**” Forms every athlete will need no matter what sport
 - Click on the sport you wish to register for, complete the form. You must select the recipient (student eligible for specific sport) If you have more than one student participating in sports, you must compete for each athlete.
6. You may choose to pay the \$30 WIAA Athletic fee at this time, or you may check out and pay in the main office with cash or check.

**** If you wish to pay the fee now, follow the instructions below. Make sure to enter all your children’s fees at one time. There is a \$2 fee per credit card transaction.**

- Click on the menu in the top left corner
- Click “**Fees**”
- Select the student you are adding the fee for in the upper right hand corner.
- In the bottom left corner click “**Optional Payments**”
- Find the sport you are interested in, and click “**Add to cart**”
- Once you have added all your fees to the cart...Click on “**MY CART**”



- Go to the wallet “*My Accounts*”. Enter payment information and save.



- Hit “**SUBMIT PAYMENT**” button

NOTE: If you have more than one student, you can change student on the upper right corner of the screen. Go to that student to add registrations to your cart. Your cart will then contain all products for all students.